# DAIMLER TRUCK

How to reset your Multi-Factor Authentication method used to log in to your application via Business ID

Guide



#### Introduction

This guide provides information on how to reset your Multi-Factor Authentication (MFA) method used to log in to your application via Business ID if you do not have a Daimler Truck account (...@tbdir.net).

Please note: Users with a Daimler Truck account (...@tbdir.net) please use the Daimler Truck login "Log in with Daimler Truck account". You can reset your MFA method using the following guide: How to use the Self-Service Multi-Factor Authentication (MFA) reset

# Step 1: Navigate to the Daimler Truck Business ID login page

Log in to your application to be directed to the login page of the Daimler Truck Business ID portal.



# Step 2: Log in with your credentials

If you do not have a Daimler Truck account (...@tbdir.net), please:

- Enter your user ID or email address in the field "User ID / email".
- Enter your password in the field "Password".
- 3. Click "Continue".

Please note: If you have a Daimler Truck account (...@tbdir.net), please click "Log in with Daimler Truck account". You can reset your MFA method using <u>this guide</u>.

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	BUSINESS ID	
	Login	
	Please enter your user ID / email and password to sign in to your account.	
	User ID / email	
1	User ID / email	
	Password	
2	Password	
3	Continue	
	Forgot your password? (Set password after migration)	
	Log in with Daimler Truck account	
	User Guides	

#### Step 3: Select Multi-Factor Authentication Method

Select the method you want to use for Multi-Factor Authentication (MFA) and confirm by clicking "Continue".

#### **Please note:**

We recommend "**Authenticator**" with the Microsoft Authenticator App. Hence, this guide covers this option.

For **"Phone"** verification, select "Send Code" to receive a six-digit SMS code or "Call Me" to verify by pressing "#" during the incoming call. Your phone number must be registered.

If you choose **"Email"**, you will receive an email with a six-digit code to verify your identity.



#### Step 4: Initiate the MFA reset process

To initiate the MFA reset process, click "Lost access to authenticator app?".



### Step 5: Request a code to verify your email

Click "Send verification code".



### Multi Factor Authentication Reset email Verification

To start the multi factor authentication reset process you need to verify the email address associated with your account. Please request a code by pressing the button below and enter the code that you will receive via this email address.

#### Email Address

st\*\*\*\*\*@comma-soft.com

Send verification code



### Step 6: Check your Email for the verification code

Open your email inbox and locate the email from Daimler Truck Business ID containing the verification code.

If you did not receive an email with a verification code please check your spam folder as well.

Please note:

The verification code sent to you is valid only for a short period (typically around 20 minutes).



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### Step 7: Enter the verification code

- Enter the verification code you received in your email in the "Verification Code" field.
- 2. Click "Verify code" to proceed with the password reset process.

#### BUSINESS ID

# Multi Factor Authentication Reset email Verification

To start the multi factor authentication reset process you need to verify the email address associated with your account. Please request a code by pressing the button below and enter the code that you will receive via this email address.

#### Email Address

stream gcarana-saft.com

#### Verification Code

Verification Code

Verify code

Send new verification code



## Step 8: Enter the verification code

Once your verification code is confirmed, you will be forwarded to the MFA setup page.

- Open your preferred MFA application with your mobile device and either scan the QR code or manually enter the key below the QR code.
- 2. Your MFA application will generate a verification code. Enter this verification code in the designated field.
- 3. Click "Continue" to finish the MFA reset.

#### 💡 Tip:

 If you do not have an MFA application, please download it to your mobile device. The "<u>Microsoft Authenticator</u>" app is recommended. You can find step-by-step instructions <u>here</u>.



#### Congratulations!

**Congratulations!** You have successfully reset your MFA method.